



Trial Balance is out of balance.

Begin by identifying how much the system is out of balance by. Make a note of the amount.

Then determine the date at which the Trial Balance went out of balance:

- From the menu at the top go to **Inspectors > Trial Balance**.
- Change the date to the last day of the previous financial year.
- If it is in balance at that point check the first day of the next year.
- If the system is out of balance on the first day of the next financial year, investigate Enterprise stocks (Valuations and/or Stores). The system may be out of balance due to enterprises for the new year having not been created and therefore the closing stocks cannot be brought forward correctly to the new Year. Create enterprises for that farming year if needed.
- If the Trial Balance is out of balance for the previous year end repeat the procedure above for each previous year.
- If the system is out of balance over all year ends, continue recalculating the TB at different dates to identify the date the system went out of balance.
- Once you have identified the date go to the Daybook and select the from and to dates to that date and see if there are any journal entries:

No.	Type	Date	Period	Ref	Bank	Total	Due Date	Status	Supplier/Customer
1	Direct Debit	01/12/22	December 22		National Westminster	7750.00	25/01/23		Aldbourne Engineering
2	S.O Receipt	01/12/22	December 22		National Westminster	860.00	25/01/23		Cartwright T
3	S.O Receipt	01/12/22	December 22		National Westminster	4600.00	25/01/23		Cash Sales
4	Chk Cheque	01/12/22	December 22	109837	National Westminster	6900.00	25/01/23		Aldbourne Engineering
5	Journal	01/12/22	December 22			204.00	/ /		
6	VAT Receipt	01/12/22	December 22		National Westminster	400.00	01/12/22		

- Open any journal entries to ensure they have been fully allocated and have not been saved without a complete posting. Editing and saving these with the correct posting should bring the data back into balance.

If you cannot correct the issue, please contact support again with the date when the TB was last in balance and the amount that this is out by to allow us to investigate.